



The Royal Scottish Country Dance Society New Zealand Branch Incorporated

14 June 2010

New Zealand Branch Insurance

Branch, Region and Club Public Liability

The Royal Scottish Country Dance Society, New Zealand Branch Inc. has Public Liability Insurance Cover to the value of NZ\$2,000,000.00 (2006) - the policy is in the name of The Royal Scottish Country Dance Society, New Zealand Branch Inc., the Region Committees of the Branch and all Scottish Country Dance Clubs in New Zealand. This is at no cost to the Regions and Clubs.

Principally, this insurance is to cover damage to hired premises if you, as the hirer of the venue were found to be negligent due to carelessness by one of our members. It is conceivable damage to property could occur and the company the hall is insured with may decide to sue the club or its committee members.

If a situation arises where you consider a claim should be lodged, please contact the Branch for clarification and any necessary action.

The total amount of insurance may have to cover claims from more than one event in the same year. Our insurance company may not cover the full amount of the loss incurred by any one club or region. The Branch itself accepts no liability for any loss.

PLEASE NOTE : This policy does not cover Equipment owned by Regions or Clubs.

Region and Club Equipment

The New Zealand Branch has received requests from Regions and Clubs to ask that we consider extending the Insurance Policy of the Branch to cover the assets of the Regions and Clubs. This matter was considered by Management Committee and it was agreed that this would be considered.

Following receipt of the quotation from our Brokers, the proposal was further considered by Management Committee however due to the additional cost involved, it was agreed that we would not proceed.

During the discussion it was brought to Management Committees attention that at least one club in New Zealand provided their own internal Insurance scheme and Asset Replacement Fund. Permission was obtained from the Glendaroch Scottish Country Dance Club in Wanganui to let all Regions and Clubs know how they handled their Insurance.

Due to the increasing costs of Insurance, the Glendaroch Scottish Country Dance Club considered alternative methods of insuring its equipment against loss. In 2001 the Insurance premium paid by the Club was \$450.68. This covered the clubs assets wherever they were used in New Zealand. Of course all funds were paid to the Insurance company, and for any Club \$450.00 per year is a lot of money to find

P.O. Box 743, Wanganui, New Zealand

Phone : +64 6 348 4743 - Fax : +64 28 2550 4790 - email : sect@rscdsnz.org.nz - www.rscdsnz.org.nz

and pay out each year.

A proposal was put to the Annual General Meeting and it was agreed - that the committee consider a scheme of self insurance in lieu of an Insurance Policy. This followed on with the Committee establishing a fund called - Asset Replacement Fund. The sole purpose of this fund was to provide a self-insuring scheme and asset replacement facility.

Initially the Club would be at risk as there would not be sufficient funds to replace the equipment if lost and there would be no Insurance Policy in place - it was agreed that an initial deposit of \$900.00 would be paid in to the account, to minimise any potential risk, and the Insurance policy that the Club had would not be renewed. Following this, it was further agreed that an amount of \$400 to \$500 would be deposited each year. The additional benefit of having a self-insure scheme such as this was that it meant funds would be building up on a regular basis so that if/when the Clubs equipment did wear out and needed replacing, the Club would have sufficient funds to replace the equipment without having to burden the members for Fund Raising.

In 2010, there was \$3142.00 in the account. Sufficient funds to replace lost or stolen equipment, or simply replace tired equipment. It should be noted that this fund is not to be used to purchase Music - Music is seen as a day to day running expense of the Club and should be obtained from General Funds. Glendarroch have a system whereby the original CDs do not get used and are stored at the Club Rooms - Teachers hold copies of the CDs and only use the copies. As the sets are never stored in the one location, the Club can never loose its valuable record resource. (This is within the Copyright Policy recommended by the New Zealand Branch.)

If other Clubs would like to know more about this scheme, please feel free to contact the Branch Secretary or the Glendarroch Scottish Country Dance Club Secretary directly.

Again, our thanks to Glendarroch for allowing us to publicise the above.